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| **Student Profile Form/Application Form:**  **SEA-TVET INTERNSHIP EXCHANGE PROGRAMME**  (2nd Batch in 2018)    Please type and submit the application to the Coordinating Teacher. | Photograph is necessary. |

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| **1. Given Name:** | **Family Name:** |
| **2. Sex:**  ❑ Male ❑ Female | **3. Nationality:** |
| **4. Date of Birth** *(Day/Month/Year)***:** | **5. Age:** |
| **6. Name of Current Institution:**  Address  Country: |  |
| **7. Current Educational Level:** |  |
| **8. Major Area of Study:** |  |
| **9. Details of Coordinating Teacher:**  Name: (Ms/Mr/Dr)  Position:  Mobile:  Email:  Line ID:  Whatsapp Number: |  |
| **10. Student’s Contact Details:**  Home Address:  Home Telephone Number:  Mobile:  Email:  Line ID:  Whatsapp Number: |  |
| **6. In Case of Emergency, Notify:**  Name:  Address:  Relationship:  Tel:  Email: | |
| **7. Proficiency in Language/s: (Please check** *✓* **)** | |

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|  | **Speaking** | | | **Writing** | | | **Reading** | | |
| **Language** | Good | Fair | Poor | Good | Fair | Poor | Good | Fair | Poor |
| English |  |  |  |  |  |  |  |  |  |
| Others, please specify |  |  |  |  |  |  |  |  |  |
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| **8. Education and Training or Academic Background:**  Begin with school or other formal education or training (e.g:.primary school, high school, technical school/college, polytechnic, university) |

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| **School/Institute** | **Country** | **Qualification**  (Certificate, Diploma,  Degree) | **Field. Major** | **GPA/ Academic Result** |
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| **9. Work/Internship Experience:** |

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| **Company** | **Country** | **Period**  **(month/year to month/year)** | **Position** | **Responsibilities** |
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| **10. Computer Skills:** | | |  |  |
| **Programme** | **Good** | **Fair** | **Poor** | **None** |
| MS-Word |  |  |  |  |
| MS-Excel |  |  |  |  |
| MS-PowerPoint |  |  |  |  |
| MS-Project |  |  |  |  |
| Website Design |  |  |  |  |
| Graphic Design |  |  |  |  |
| Multimedia Design |  |  |  |  |
| Website Programming |  |  |  |  |
| Database Design |  |  |  |  |
| Others (Please specify): |  |  |  |  |
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| **11. Specific Research Area during Internship or Field of Interest for Research Project:** | | |  |  |
| Please give/attach a brief description or outline of research or other work you would like to accomplish during your internship. | | |  |  |
| **11. Career/Study Plan:** | | |  |  |
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| **1**2. I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief, and that I have read and intend to comply with the objectives and conditions of the internship programme as attached.  ………………………………………….. ………………………………  Signature Date | | |  |  |

After completing the Student Profile Form, please submit the completed form to your Coordinating Teacher with the following attachments

* A copy of updated transcript in English language
* A copy of Resume/Biodata (Optional)

**Remarks for Coordinating Teachers:**

After selecting/screening students for the SEA-TVET Internship Exchange Programme, the coordinating teachers can submit the Student Profile Form to the SEAMEO Secretariat with the transcript and/or resume to SEAMEO Secretariat (Email: [secretariat@seameo.org](mailto:secretariat@seameo.org); [tvet@seameo.org](mailto:tvet@seameo.org); [piyapa@seameo.org](mailto:piyapa@seameo.org))

Thank you very much